

## **Kart-Manager**

## **Excellent Softwares**

### <u>About Us</u>

Excellent Softwares is into providing customized business solutions to every business needs. Established in 2002 and located at Delhi, Excellent Softwares has always been at the forefront of technical innovation and providing high quality next generation user friendly technical solutions.

Our years of working experience with different industries have helped us gain deep insight of the market and of customer needs. Combining our experience, our passion to take on technological challenges and our love for technology we have been constantly delivering innovative and result oriented solutions to our clients since our inception. With a team of dedicated professionals and armed with the latest technology we offer a wide array of IT based solutions including



### **Kart Manager**

- •User defined excel template
- Courier tracking
- Sales return matching
- Data import fast
- Payment receipt fast
- Ledger outstanding
- Import sales return, receipt & credit notes
- from excel

- •Missing voucher tracking
- Order wise outstanding
- Bulk printing
- Order reconciliation
- Unsettled references tracing and
- adjustment



<u>Company Administration Transactions Display Print/Email/SM5 House-Keeping Help Favourites Add-On</u> <u>Item Bar-code Printing</u> Item/Account Label Printing     Kart Manager (GST)     Click On Crept Shortst Manager	Shortcut Keys F1 Help F1 Add Account F2 Add Item	
Item Bar-code Printing     Item/Account Label Printing     Kart Manager (GST)     Click On Create shortest Manager	F1 Help <u>F1</u> Add Account <u>F2</u> Add Item	
• Item/Account Label Printing • Kart Manager (GST) Click On Kart Manager	F1 Add Account F2 Add Item	
Click On Kärt Manager	F2 Add Item	
Click On Kart Manager	EQ ALLAS	
Click Off Kart Manager	F3 Add Master	
	E3 Add Voucher	
	<u>F5</u> Add Payment	
	F6 Add Receipt	
	<u>F7</u> Add Journal	
	F8 Add Sales	
	F9 Add Purchase	
	<u>B</u> Balance Sheet	
	<u>I</u> Trial Balance	
	5 Stock Status	
	<u>A</u> Acc. Summary	
	L Acc. Ledger	
	I Item Summary	
	<u>G</u> Item LedGer	
	<u>¥</u> GST Summary	
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	GST Help	
	GST Portal	
	Tax Type:	
Kart Manager Pvt Ltd (F.Y. 2017-18)	Change (F12)	
AddOn> Kart Manager (GST)	F10 Calculator	11
Company : Kart Manager Pvt Ltd (F.Y. 2017-18) - (GSTIN : 07AATFR6914M1ZE) Comp0002 - User : A ; State - Delhi Your	Tuesday	
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#### On the Parallel of BUSY This window will appear









#### Click On administration

 On clicking of administration there will
 4 options.





On click of backup menu user can take the backup at defined folder.
This back will use at the time of restore data.

0





•From the specified folder user can restore the data.

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•The restoration process will work on backup which is taken by kart manager.



Busy Kart (GST) (05/09/2018) (Nature : GST ; Fin. Year : 2017) (Demo Copy)	×	_ # ×	Manager
User Name         Rights to Access         User Rights         Administration         Master         Configuration         Transaction         Display             Save       Quit	2=> Save		<ul> <li>Select the user name</li> <li>From this screen super user can define the rights other user.</li> </ul>
Developed by . Excellent Softwares Ph No. : +91-1	, Denii -, www.excellentsortwares.com 1-49999499		
🄊 Start 🛃 🔝 📧 🖪	www.excellentsoftwares.com	11:45 AM 10/23/2018	Excellent





•On clicking the change financial year it will ask for change financial year. By default it will wok on current financial year.







On the clicking of master menu. There is menu of template.
In template there are 4 option.





User will get
the excel sheet
in this format
This format
can vary portal
to portal.

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3	3.7E+09	3.48E+09	97460062	233390	Golden Ni	1	2.58E+09	295		295		2017-07	0 Delivered	12%	263.39	
4	3.7E+09	3.48E+09	97460080	233390	Golden N	1	2.58E+09	625		625		2017-07	-0! Delivered	12%	558.04	
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7	3.7E+09	3.48E+09	97460089	233390	Golden Ni	1	2.58E+09	340		340		2017-07	0 Delivered	12%	303.57	
8	3.7E+09	3.48E+09	97460065	233390	Golden Ni	1	2.58E+09	300		300		2017-07	0!Delivered	12%	267.86	
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10	3.7E+09	3.48E+09	97460095	233390	Golden Ni	1	2.59E+09	590		590		2017-07	0 Delivered	12%	526.79	
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14	3.7E+09	3.48E+09	97460062	233390	Golden Ni	1	2.58E+09	295		295		2017-07	0 Delivered	12%	263.39	
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18	3.7E+09	3.48E+09	97460062	233390	Golden Ni	1	2.59E+09	295		295		2017-07	0 Delivered	12%	263.39	
19	3.7E+09	3.48E+09	97460076	233390	Golden Nu	1	2.59E+09	155		155		2017-07	0 Delivered	d 5%	147.62	
20	3.7E+09	3.48E+09	97460076	233390	Golden Ni	1	2.59E+09	155		155		2017-07	0 Delivered	d 5%	147.62	
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Manager

This screen will appear at the time of sale template add.
Here we will provide the name of template.



emplate Name Pay Date Exist D. State De Tax Category << Mat. Centre ON	y <b>tm (Jul).</b> Date Format yyyy-N elhi	Serie 1M-ddT18:35:22.0002	Add Sale	es Template				
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•Enter the template name

•Enter the series in which sale has to posted

- Identity column use for
- if there is sale and sales
- return is in one excel
- •Sales return select
- •Enter sales return series





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omplato Namo	Davtm (Jul)		Corios Baytm	<u>. emprere</u> Identity □ /	llow Duplicato Order ID	Mouchar No. Mica
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Enter state of the company Sale type for local tate Sale type for nterstate sale type Default tax category ax category priority From excel From item master From template Enter material centre, party, select bill by bill, default item group and unit





Busy Kart (GST	) (05/09/2018)  (Nature : G	ST ; Fin. Year : 2017) (Demo Copy)		_ 8
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Select the excel filr which we have to import
User can add the more file with common order id
Press ok





Busy Kart (GST) (05/09/2018) (Nature : GST ; Fin. Year : 2017) (Demo Copy)	0 0
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Add Sales Template	
Template Name Paytm (Jul). Series Paytm 🔽 Identity 🗌 Allow Duplicate Order ID 🗌 Voucher No. Wise	
I I Date Exist Date Format yyyy-MM-ddT18:35:22.0002 I Sale Return Sale Return Series Main	
State         Delhi         Sale Type(Local)         L/GST-TaxIncl.         Sale Type(Central)         I/GST-TaxIncl.	•Select the excel sheet
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•Mapping will be done like this.







•Second menu is to create the template of sales return





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•Just like Sales Template user can create the template the sales return template.





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Calibri 12 - Paste V Clipboard D Font		Genera Genera I≢≢⊠× nment □	I → % • too soo Conditional Formatting →	Format Cell as Table + Styles + ityles	Insert ▼ Σ ▼ Delete ▼ ↓ Format ▼ 2 Cells	Sort & Find & Filter * Select * Editing
C41 - f	2018-04-02					2
A	В	С	D	E	F	G
1 NEFT ID	Neft Type 💌	Date 💌	ement Value (Rs.) = SUN	Order ID 💌	Order item 💌	Sale Amour 🔽 otal
27 JFT-180404094GN00152XXXXX	X Postpaid	2018-04-04	168.9	3480297222	3705927398	340
28 JFT-180406029GN00129XXXXX	X Postpaid	2018-04-06	181.8	3479839614	3705422630	250
29 JFT-180406029GN00129XXXXX	X Postpaid	2018-04-06	0	3479779049	3705357253	1475
30 JFT-180406029GN00129XXXXX	X Postpaid	2018-04-06	0	3481826812	3707583877	1475
31 JFT-180413018GN00147XXXXXX	X Postpaid	2018-04-13	181.8	3481457915	3707186407	250
32 JFT-180406029GN00129XXXXX	X Postpaid	2018-04-06	498.86	3481431434	3707157942	645
33 JFT-180409038GN00009XXXXX	X Postpaid	2018-04-09	0	3481402713	3707127107	1475
34 JFT-180406029GN00129XXXXX	X Postpaid	2018-04-06	295	3481351099	3707071488	295
35 JFT-180406031GN00014XXXXX	X Prepaid	2018-04-06	200.62	3481351099	3707071487	295
36 JFT-180409038GN00009XXXXX	X Postpaid	2018-04-09	0	3481319543	3707037598	1475
37 JFT-180403060GN00119XXXXX	X Postpaid	2018-04-02	250	3481307774	3707025014	250
38 JFT-180403060GN00119XXXXX	X Postpaid	2018-04-02	181.8	34812/6110	3/06990/95	250
39 JFT-180403060GN00119XXXXX	X Postpaid	2018-04-02	423.86	3480892686	3/065//214	570
40 VFT-180403060GN00119XXXXX	Postpaid	2018-04-02	443.86	3480/93625	3/064/034/	3000
41 NFT-180403120GN00170XXXXX	A Prepaid	2018-04-02		3480/35/83	3706407712	3999
42 VF1-180403080GN00119XXXXX	Postpaid Bostpaid	2010-04-02	0	240319/940	2700049470	2000
44 JET-180403060GN00119XXXXX	Postpaid	2010-04-02	0	3403190703	3709040479	3999
44 M 1-100403000GN0011900000	Prenaid	2010-04-02	0	3483174142	3709040478	5499
46 JET-180403060GN00119XXXXX	Postnaid	2010-04-02	0	3483151121	3709006009	3999
47 JET-180403120GN00170XXXXX	Prenaid	2018-04-02	0	3483069362	3708918206	3999
48	, repaid	2010 04 02	Ŭ Ŭ	0400000002	5,00510200	
49						
H ← ► ► Report Help Orders TDS	Storage & Recall 🔒	Non Order SPF / Ads /	Taxi 4 🛄			
Ready						⊖ (+
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This is the excel format for importing the receipt vouchers
Header can vary portal to portal.

Excellent



					Copy Paste X
		Add Re	<u>ceipt Template</u>		
Template Name	Account		Other Acco	punt	
Series	Adj Series		🗌 Date Exist	🗆 MI	Iltiple Accounting Entry
🗌 Account Name i	in Excel 🛛 🗌 Identity	🗌 Skip Voucher	🗌 Bill By Bill Balancing	🗌 Account Heads Row Level	
Excel Path					
Sheet No.	1 Header Row	1			Ok
Excel Fields	Busy Fields				
	REF_NO  VCH_NO V VCH_DATE NARRATION1 NARRATION2 ACCOUNT_NAME AMOUNT ACCOUNT HEAD V				
SrNo Excel Field Coulmi	n Busy Field R/J C	Account Name	C/D	OA Other Account	Vch Post
		Save	Quit		
	Esc->Quit F2-:	>Save Alt+F3 =>	> Add Accoount Alt+F4 =	=> Add Item	

•This template is use for adjustment of payments.





•Put the template name

other difference values

•Date if exist in excel

Date format

posting data

•If account name

•Other amount for posting

•Series for receipt posting

•Series for journal posting

individually given in excel

•Selection of excel sheet.

identity for posting or not

Account name

🖱 Busy Kart ((	GST) (05/09/201	18) (Nature : GST ; Fin. Year : 20	)17) (Demo Copy)			
						Copy Paste X
			Add R	eceipt Template		
Template Nam	ne Paytm	Account PA'	/TM (FACTORY)	Othe	r Account <b>Paytm Other</b>	
Series	Paytm	Adj Series Pay	tm	🗹 Date Exist 🛛 Date	Format <b>MM/dd/yyyy</b>	Multiple Accounting Entry
		t Name in Evcel 🛛 🗖 Iden	tity 🔲 Skin Voucha	r 🔽 Bill By Bill Baland	ring 🔲 Account Heads Re	
						J# 20701
Excel Pat	h C:\Use	rs\Administrator\Desktop'	raasa foods\RAASA	_SALES_FINAL\flip	kart2.xlsx	
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		ACCOUNT_NAME	<b>^</b>			
		ACCOUNT HEAD				
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		Fee->0	uit 62->Soup Alt+62 =		+F4 => Add Item	
				-> Add Accoount Alt		
			PN No. : +91-11-49	999499		
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						10/23/2010





	rt (GST) (05/09/2018	8) (Natu	ıre : GST ; Fin. Year : 2	017) (	(Den	то Сору)			_ 8 ×			
									Copy Paste X			
Add Receipt Template												
Template M	Template Name Paytm Account PAYIM (FACTORY) Other Account Paytm Other											
	Series Pautm Adi Series Pautm 🔽 Date Evist Date Format MM/dd/yuvy 🗖 Multiple Accounting Entru											
Series Paytm Adj Series Paytm M Date Exist Date Format MM/ dd/ yyyy 🗌 Multiple Accounting Entry												
🗌 Account Name in Excel 🛛 🗌 Identity 🔲 Skip Voucher 🗹 Bill By Bill Balancing 🔲 Account Heads Row Level												
Excel	Excel Path C:\Users\Administrator\Desktop\raasa Foods\RAASA _SALES_FINAL\flipkart2.xlsx											
	Sheet No.		2 Header Row			1			Ok			
	Excel Fields		Busy Fields		_							
Date~C Settlemer	nt Value (Rs.) = SUN			4,								
Order ID^	vE vE		AMOUNT	1 [	°							
Sale Amo	m ID~F iunt∼G		ACCOUNT HEAD									
Total Offe	er Amount~H		BROKER									
My Share	∼I Shinnina taount		IMEI_NO									
ScNo Evo	al Field		Buen Field			Account Name	C/D	04 Other Account	Vob Post			
1 Ord	eritem ID	F	REF NO	n73	~	Account Name	0.00	OA Other Account	YCN FUSI			
2 Orde	er item ID	F	VOUCHER_OF1									
3 Orde	er ID	E	VOUCHER_OF2									
3 Orde 4 Sale	er ID e Amount	EG	VOUCHER_OF2	J	>	PAYTM (FACTORY)	С	N	1 Y			
3 Ord 4 Sale 5 Mari	er ID e Amount iketplace Fee (Rs.)	E G K	VOUCHER_OF2 AMOUNT AMOUNT	J	> <	PAYTM (FACTORY) Commission (Flipkart) Taylor (Flip	C	N N	1 Y 1 Y			
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Here is mapping of busy fields to excel fields
In R/J Column there is option either posting for receipt or journal
</>> for amount is positive or negative
Then mapping of account name for the posting of journal/receipt voucher
c/D here we select the debit or credit of accounts

•Save the template.







Go to menu button
Select the credit note
Like receipt voucher here
credit note can be posted







Select the menu
configuration
Here select the item
mapping configuration







 In item mapping configuration there is two options

- a. Manual
- b. Import

![](_page_26_Picture_5.jpeg)

📑 Busy Kart	(GST) (23/10/2018)	(Nature : GST ; Fin.	Year : 2017) (Demo Copy)
-------------	--------------------	----------------------	--------------------------

🍂 🛃 🔳 🖪 🔯

No. Product Name	Product Alias	Busy Item	
1 GOLDEN NUT Anjeer 250G		ANJEER (250GM)	
2 PISTACHIOS ROASTED N SALTED TUBE 200	)(	Pistachio 200Gm	
5			
6			
7			
8			
9			
1			
13			
10			
0			
19			
20			
2			
23			
24			
5			
26			
7			
28			

Save

Ph No. : +91-11-49999499

Quit Esc=>Quit F2=>Select F12=>Export 0 (0)

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X

4:36 PM

![](_page_27_Picture_3.jpeg)

![](_page_27_Picture_4.jpeg)

Busy Kart (GST) (23/10/2018) (Nature : GST ; Fin. Year : 2017) (Demo Copy)	_ <b>5</b> ×	Lait
	X	00
Import Item Mapping Configuration from Excel		
Excel Path Starting Row No. 2 Last Row No. 1000 Excel Sheet No. 1		<ul> <li>From here user can import from excel</li> </ul>
Import		•Fields are given below
Field Specification         A : Busy Party Name       B. Busy Item Name       C. Product         Esc => Quit & Import => F2		
Developed By : Excellent Softwares , Delhi ; www.excellentsoftwares.com Ph No. : +91-11-49999499		
🎦 Start 🐰 🗾 🔳 🖪 🔯	4:38 PM 10/23/2018	11/2
www.excellentsoftwares.com		Excellent

![](_page_29_Picture_0.jpeg)

![](_page_29_Picture_1.jpeg)

![](_page_29_Picture_2.jpeg)

![](_page_30_Figure_0.jpeg)

Manager 0 0

•Here user can select the voucher approval for the sales return vouched which is posted manually Material center Default Sales type •Single item multiple sales return post consolidated stock transfer •For item wise material center •For item alias it can be manageable by optional fields

![](_page_30_Picture_3.jpeg)

![](_page_31_Figure_0.jpeg)

![](_page_31_Picture_1.jpeg)

![](_page_31_Picture_2.jpeg)

![](_page_32_Figure_0.jpeg)

![](_page_33_Picture_0.jpeg)

![](_page_33_Picture_1.jpeg)

![](_page_33_Picture_2.jpeg)

![](_page_34_Picture_0.jpeg)

Busy 1	7 Rel 9.7   Stat Rel 076   Model : EC (Demo Copy)   Kart Man	ager Pvt Ltd (F.Y. 201	.7-18)					0
$\gg$	List - F5 Delete - F8 Copy - F1	12 Paste - [F12]	Print - [P] En	nail - [M] 🛛 SMS - [S]	Cancel - [X] _ X	Shortcut Keys		
		<u>Modify Sales V</u>	oucher		Tax Type : GST	F1 Help		
Series	Paytmgst Date 05-07-2017 (Wed) Vch No	). <b>7</b>	Type Di	rect Sale Ty	pe I/GST-Taxinci.	F1 Add Account		
Party	PAYTM (FACTORY) Mat. Co	entre ONLINE				F2 Add Item		
Norrotio	(Cur. Bal. : Rs. 2,25,826.24 Dr.) (GSTIN / UIN : 09AAICP7471R1ZD)					F3 Add Master	.) / a conde	
	-					F3 Add Youcher	<ul> <li>vouch</li> </ul>	er will
S.N.	Item	Qty.	Unit	Price (Rs.)	Amount (Rs.)	F5 Add Payment	nost lik	o thic
1	Golden Nut Almonds Roasted 200Grams 1Pc	1.00	PCS	300.00	300.00	F7 Add Journal	post like	
2						E8 Add Sales		
3						F9 Add Purchase		
4						B Balance Sheet		
6						T Trial Balance		
7						5 Stock Status		
8						A Acc. Summary		
9						L Acc. Ledger		
10						I Item Summary		
11						<b><u>G</u></b> Item LedGer		
	Apply Tax (F4)	1.00	(Alt. Qty. = 1.0	0)	300.00	⊻ GST Summary		
⊢GST Su	mmary					U Switch User		
Tax Rat	te <u>Taxable Amt.</u> <u>IGST</u> S.N. Bill Sundry	/ Na	rration	@	Amount (Rs.)	E ConFiguration		
12%	267.86 32.14 1					<u>K</u> LocK Program		
	2							
	3					Training Videos		
Totals	267.86 32.14 5				<b></b>	GST Help		
						GST Portal		
					300.00	GST		
Ych. D	etail Master Detail References Party Dash Board M	CH ACC ITEM AGE IMAGE IMAGE	Update Discou	int <u>C</u> heck Scheme	Save Quit	031		
	Esc=>Quit F2=>Done F4=>Std.Nar./BOM F6=>Vc	h.Type F7=>Repeat	F9=>Del.Line Pg	Dn => Next PgUp => P	rev	F10 Calculator		
Bus	Company : Kart Manager Pvt Ltd (F.Y. 2017-18) -	(GSTIN: 07AATFR691	4M1ZE) Comp0002	2 - User : A ; State - Delh	i Your Company	Tuesday		
Dus	BUSY - Business Accounting Software	; (c) Busy Infotech	Pvt. Ltd., Delhi ;	www.busy.in	Logo	23-10-2018		
~ 1						5:09 PM		
<b>Start</b>	🚳 💋 💷 🔼 🖊					10/23/2018 💻		11

![](_page_34_Picture_2.jpeg)

![](_page_35_Picture_0.jpeg)

GSTIN : 07AATFR6914M1ZE Original Cop												
Kart Manager Pvt Ltd SUPPLY FROM: FA-B1, MOHAN CO-OP INDL ESTATE, DELHI												
Party Details : Pravin Brahmos Aerospace pxt ltd Pj-10 bhothil site post-Buttibori Party State : Maharashtra (27) GSTIN / UIN : Order Id : 3703518631 Status :	Invo Dath Plac Rev GR/ Trai Veh Stat Vou HSM	sice No. ed e of Supply erse Charge RR No. Isport ide No. ion cher No.	: 7 05-07- : Mahan : N : : : : : : : : : : : : : : : : : :									
S.N. Description of Goods	KON/GAC Code	Qty	Unit	Price	IGST Rate	IGST Amount	Amount(*)					
1. Golden Nut Almonds Roasted 200Grams 1Pc		10	nos	267.66	12.00 %	32.14	300.00					
Tax Rete         Taxalis Ant.         IGST         Total Tax           12%         267.86         32.14         32.14					Gran	a 1981 🤻	300.00					
Rupoes Three Hundred Only Terms & Conditions E& O.E.		Raceiver's Signature :										
<ol> <li>Goods once sold will not be taken back.</li> <li>Interest</li></ol>	nt	For Kart Manager Pvt Ltd										

#### •Print Format of invoice.

![](_page_35_Picture_3.jpeg)

![](_page_36_Picture_0.jpeg)

•Just like sale we can

vouchers

import the sales return

Busy Kart (GST) (23/10/2018) (Nature : G	ST ; Fin. Year : 2017) (Demo Copy)	
	Import Sale Return from Excel	Modify
Template Name <b>Jul Sales Return</b>	Date Exist Date Format yyyy-MM-ddT18:35:22.0	002 Date 23/10/2018
💽 Support File Support File	SR No. 2 LR No. 50 Excel Shee	it No. 1 Header Row 1 1 1
Series Main	Sale Type(Local) L/GST-TaxIncl. Sale Type(Central)	I/GST-TaxIncl.
State <b>Delhi</b>	Mat. Centre ONLINE Tax Category	12 % GST
Def. Party Y	Party FLIPKART ONLINE SERVICI Bill Sundry Row-wise	StateWise Series Option
Validate File Before Process Y Popup	New Master at The Time of Process N Item Group General	Unit PCS
🔲 Tax Per Formula		🔽 Identity
🔽 Bill By Bill Balancing 🛛 Enable Surchar	rae 🗖 Allow Duplicate Order ID 🗖 Voucher '	No, Wise
	Import Quit	
	Esc=>Quit_E2=>Import	
DC	Ph No. : +91-11-49999499	· · · · · · · · · · · · · · · · · · ·
'Start 👢 ⊿ 🔳 🗖	B	10/23/2018

Excellent

![](_page_37_Picture_0.jpeg)

Busy Kart (GST) (23/10/2018) (Nature : GST ; Fin. Year : 2017) (Demo Copy)	
	X
Import Receipt from Excel	🗆 Modify
mplate Name Paytm 🗹 Date Exist Date Format MM/dd/yyyy Date 🔀	10/2018
Excel Path C:\Users\Administrator\Desktop\raasa foods\RAASA _SALES_FINAL\flipkart2.xlsx	
Starting Row No. 2 Last Row No. 50 Excel Sheet No. 1	
leader Row 1	
ieries Paytm Adj Series Paytm Party PAYTM (FACTORY)	
)ther Account 🛛 Paytm Other 👘 Multiple Accounting Entry 🔲 Account Name in Excel	🗖 Identity
🛛 Skip Voucher 🛛 Bill By Bill Balancing 🛛 🗖 Account Heads Row Level	
Import Quit	
Esc=>Quit F2=>Import	
Ph No. : +91-11-49999499	
Start 🍇 🜌 💷 🖻	to P 🔂 5:26 PM
www.excellentsoftwares.co	m

•Here is importing of receipt vouchers from excel as journal posting

- •Select the template name
- •All details auto fill
- •Select the excel file
- Import vouchers
- •All the vouchers imported

![](_page_37_Picture_8.jpeg)

![](_page_38_Picture_0.jpeg)

📙 Busy 1	7 Re	i 9.7   Stat Rel 076   Model : EC (Demo Copy)	Kart Manager Pvt Ltd (F.Y. 2	017-18)			
$\gg$		]	List - F5 Delete - F8	Copy - F12	aste - [F12] Print - [P] Cancel -	[X] _X	Shortcut Keys
			Modify Journa	l Voucher			F1 Help
			<b>-</b>				F1 Add Account
Vouche	r Seri	es <u>Paytm</u> Date <b>23-10-2017</b> (	Mon.) Vch No. 10				F2 Add Item
GST Na	iture	Not Applicable/Non-GST					F3 Add Master
					1		F3 Add Voucher
S.No	D/C	Account	Debit (Rs.)	Credit (Rs.)	Short Narration	<b>^</b>	<u>F5</u> Add Payment
1	D	COMMISSION (FLIPKART)	50.00				F6 Add Receipt
2	D	PAYTM RECEIVABLES	181.80				F7 Add Journal
3	D	Tax of Flip	18.20				F8 Add Sales
4	С	PAYTM (FACTORY)		250.00			F9 Add Purchase
5							<b><u>B</u></b> Balance Sheet
6							<u>T</u> Trial Balance
7							5 Stock Status
8							A Acc. Summary
10							L Acc. Ledger
10							I Item Summary
12							<u>G</u> Item LedGer
13							⊻ GST Summary
14							U Switch User
15							<u>F</u> ConFiguration
16							<u>K</u> LocK Program
17							
		1	250.00	250.00			Training Videos
🖵 Long f	Varrati	on	200.00	200.00			GST Help
							GST Portal
							Tax Type:
		ACC VCH					GST
Vch. C	ther	Detail Master Other Detail MAGE MAGE			Save	Quit	E10 Caladatas
		csc=>Quit r2=>Done r4=>Std.Nar.		rs->vertine PgL	22 Here As State Della	Your	Turadau
Bus	SV	Lompany : Kart Manager Pvt Ltd (F.Y. 2 BUSY - Business Accounting	U17-18) - (GSTIN : U7AATER5 Software : (c) Busy Infote	914M12E) LompUU ch Pyt Itd Delbi ·	U2 - User : A ; State - Delhi	Company	luesday 23-10-2018
	-	bost business Accounting	i solenare i je je obsy moce	arr ve eeu, veini ',		Logo	2010 2010
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#### •The journal will pot like this

![](_page_38_Picture_3.jpeg)

![](_page_39_Figure_0.jpeg)

![](_page_39_Picture_1.jpeg)

Deletion tab
Here user can delete
the data of sales, sales
return, receipt and
credit note.

![](_page_39_Picture_3.jpeg)

![](_page_40_Figure_0.jpeg)

![](_page_40_Picture_1.jpeg)

 In the manual mode sale return posting option is there

![](_page_40_Picture_3.jpeg)

Busy Kar	t (GST) (23/10/2018) (N	ature : GST ; Fin. Year : 2017	) (Demo Copy)							_
									X	
			Add Sale Return	l						
rty	PAYTM (FACTORY)	s	ieries <b>Main</b>	Date	23/10/	' <b>2018 -</b> S'	FSeries <b>Ma</b> i	in		
fNia	2705027200	_			120, 20,					
T NU.	3703927398									
No Ref	. No.	AWB No.	ItemName			Mat. Centre			R Qty 🔺	
				Colo noi						
$\square$				<u>sale re</u>	. <u>um</u>					
	SrNo Ref. No. 1 3705927398	ItemName Golden Nut Mit	x Nut Roasted 200Gran	ns 1Pc	Qty 1.00	Price 340.00	Amount 340.00	Select	Return Qty 1.00	
					1.00	510100	0.000	: <b>Second</b>	100	
NoR										
1										
2   3				_						<u> </u>
4					Quit					
5 6			Esc=>Quit	F2=>0K				,		
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									-	
			Save	Qui	:					
			Esc=>Ouit_E2=>Sav	e F9=>Dr	lete Row					
		Developed By : Exce	llent Softwares , Delhi	; www.e	cellentsoft	wares.com				
			Ph No. : +91-11-4999	9499						
5tart	1. 🔊 🗊									5:52 PN
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				WV	vw.exce	llentsoftv	vares.cor	n		

![](_page_41_Picture_1.jpeg)

- •Select the party name
- •Select the series for posting sales return
- •Date in which date we are going to post the sale return
- •Put the order id
- All detail will pick automaticallyPress ok button.

![](_page_41_Picture_7.jpeg)

Busy K	Cart (GST)	(23/10/2	2018) (Natu	re : G5T ; Fin. Ye	ar : 2017) (Dei	no Copy)							_6		NAGER
					Vo	oucher Approv	<u>val</u>								
Party	PAYTM	(FACTOR	RY)		Partu	Series	PAYTM_F	CTR	ST Series	Main	ет	Ok ST Mat Cor			
						Save Quit F2 =	uit	-> Delet	e Voucher					•Approval sales retur vouchers	for n
					Ph M	0.:+91-11-499	999499								
<b>A</b> Start		2		B			www	/.exce	llentsoft	twares.co	om	Co P	6:00 PM 10/23/2018		<i>K</i> Excellent
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![](_page_43_Picture_0.jpeg)

		· · · ·	~	Adjuster						
				Aujusuni	anu					ShortCut Keys
orios	Main	Date	22 10 2010							<u>F</u> 1 Add Accoun
Chico		Date	23-10-2010							<u>F</u> 2 Add Item
arty	PAYTM (FACTORY)			Adj Accol	unt					
	PAYTM (FACTORY	)								
No 0	rd			t (C)	Amount (D)	Select	Amount (C)	Amount (D	り 🔺	
1 4	03				295.00				_	
2 4	33				200.00					
3 4 4 4	40 671671800				200.00					
5 4	902590276				390.00					
6 5	095505680				60.00					
7 5	166597286				295.00					
8 3	831553186				295.00					
9 4	032534087				150.00					
10 4	104326577				150.00					
l1 4	172649686				390.00					
12 4	173242103				195.00					
13 4	945183592				725.00					
4	038242964				175.00					
15 4	670083873				295.00					
16 4	671183920				900.00					
4	674982635				195.00					
	050139333				195.00					
20 4	937303903				205.00					
21 4	167964706				295.00	8				
22 4	336503944				175.00	8				
23 4	402453639				175.00					
24 4	415026833				165.00					
25 4	502790472				165.00					
26 4	573467015				165.00					
							0.00	0.	.00	
								Save Q	uit	
			Esc	=>Quit F2=	>Save					
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			Ph N	lo.:+91-11-	49999499					
art	1. 🔊 🔳	T 🕞 🖊								🚛 6:03 PM
	n 🔁 🗖		2						<b>1</b>	10/23/2018

Select the adjustment
Select the series, date and party
name
At the time of selection of party all the unadjusted reference will
appear, select and adjust the reference.

![](_page_43_Picture_3.jpeg)

![](_page_44_Picture_0.jpeg)

![](_page_44_Picture_1.jpeg)

•From this option user can take the bulk print out of the multiple sales vouchers in between two dates.

![](_page_44_Picture_3.jpeg)

![](_page_45_Picture_0.jpeg)

In display there are four formats, from which user can extract the reports.

(0)

![](_page_45_Picture_2.jpeg)

![](_page_46_Figure_0.jpeg)

![](_page_47_Picture_0.jpeg)

This is the report

format

Busy Kart (GST)(23/10/A	2018) (Nature: GST; FIN. fear: 20	) ( ) ( ) emo (	_opy)					_ 0
							X	
		<u>Outst</u>	anding Deta	<u>ail</u>				
Party : -All-		RefNo : 3705927398						
Party	Ref No	VchType	Date	VchNo	Amount(Dr)	Amount(Cr)	Balance	
PAYTM (FACTORY)	3705927398	Sale	05/Jul/2017	26	340.00		340.00 Dr	
		Sale R	23/Oct/2017	3705927398		340.00	0.00	
			Esc=>Ouit F1	2=>Export				
	Developed By : Ex	cellent Sof	twares . Delhi	: www.excellents	softwares.com			
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								10/23/2018
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![](_page_47_Picture_2.jpeg)

![](_page_48_Picture_0.jpeg)

a Busy Kart (GST) (23	:/10/2018) (Nature : GST ; Fin. Year :	2017) (Demo Copy)			_ 8 ×	
• • · · · · ·				×		
	Report Option					
Party						
Ref No.						Cocord report options
Status As ON	23/10/2018					<ul> <li>Second report options</li> </ul>
Show Pending	-All-					
Show Item Name	¥					
	Show Optional Field 1	Show Optional Field 2				
	🔲 Show Optional Field 3 📃	Show Optional Field 4				
	🔲 Show Optional Field 5 🛛 🗌	Show Optional Field 6				
	🗌 Show Optional Field 7 🛛 🗌	Show Optional Field 8				
	🔲 Show Optional Field 9 📃	Show Optional Field 10				
	OK Quit Esc=>Quit F2=>OK					
		Esc=>Quit				-
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			www.excellentsoftwares.cor	m		
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![](_page_48_Picture_2.jpeg)

![](_page_49_Picture_0.jpeg)

Busy Kart (GST) (23/10/2018) (Nature : GST ;	Fin. Year : 2017) (De	mo Copy)					_ 8
							X
	0						
	<u>Ou</u>	<u>istanding Analy</u>	<u>/SIS</u>				
arty : -All-		Status As On : 23/Oct/2018					
(tem Name	Sales Return	Sale Return Date	Days	Payment Receipt	Receipt Date	Payment Reverse	Reverse •
				-9990.00	16/0ct/2017	0.00	
				-7590.00	16/0ct/2017	0.00	
				-795.00	16/0ct/2017	0.00	
				-5590.00	16/0ct/2017	0.00	
				0.00		5590.00	16/0ct/
				-2960.00	16/0ct/2017	0.00	
				-2960.00	16/0ct/2017	0.00	
olden Nut Almonds 200Grams 1Pc				0.00		0.00	
olden Nut Apricote 200Grams 1Pc				-250.00	23/0ct/2017	0.00	
olden Nut Apricote 200Grams 1Pc-NEW				0.00		0.00	
iolden Nut Cashew W240 200Grams(Pack				0.00		0.00	
olden Nut Cashew W240 & Kishmish 200				0.00		0.00	
olden Nut Mix Nut Plain & Roasted (2 P				0.00		0.00	
olden Nut Almonds 200Grams 1Pc				0.00		0.00	
olden Nut Lasnew Masala 2006rams(Pac				0.00		0.00	
olden Nut Mix Nut Roasted 2006rams 1				0.00		0.00	
olden Nut Casnew W240 & Kishmish 200				0.00		0.00	
olden Nut California Almonds 200Grams(				0.00		0.00	
olden Nut Almende Deested 2000rams 1				0.00		0.00	
olden Nut Min Nut Reasted 2000rams 1				0.00		0.00	
olden Nut Pitz Nut Roasted N Salted) 200				0.00		0.00	
olden Nut Almonde Roasted 200Grame 1				0.00		0.00	
olden Nut Cashow W240 2000rams(Dack				0.00		0.00	•
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•Second format of report

![](_page_49_Picture_3.jpeg)

# Thank You